

Module Code:	BUS660
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Module Title:	Post Placement Project
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Level:	6	Credit Value:	8
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Cost Centre(s):	GABP	JACS3 code:	N100
		HECOS code:	100079

Faculty:	FSLS	Module Leader:	Dr. Shamuni Kunjiapu
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Scheduled learning and teaching hours	42 hrs
Guided independent study	38 hrs
Placement	
Module duration (total hours)	80 hours

Programme(s) in which to be offered (not including exit awards)	Core	Option
BA (Hons) Business Administration (Level 6 Top-up)	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Pre-requisites

Office use only

Initial approval: 23/08/2018

Version no: 1

With effect from: 01/05/2019

Date and details of revision: 15.7.2020 assessment change

Version no: 2

Module Aims

MA 1: To identify and reflect critically on the role and value of their placement experience in relation to their learning and personal development and consider its value in terms of their future development.

MA 2: To communicate and present ideas coherently, paying attention to clarity of argument and supporting evidence through the report.

Intended Learning Outcomes

Key skills for employability

KS1	Written, oral and media communication skills
KS2	Leadership, team working and networking skills
KS3	Opportunity, creativity and problem-solving skills
KS4	Information technology skills and digital literacy
KS5	Information management skills
KS6	Research skills
KS7	Intercultural and sustainability skills
KS8	Career management skills
KS9	Learning to learn (managing personal and professional development, self-management)
KS10	Numeracy

At the end of this module, students will be able to

Key Skills

1	Identify and reflect critically on the role and value of their placement experience in relation to their learning and personal development;	KS9	
		KS1	
		KS2	
2	Analyse and evaluate in depth one organisationally rooted problem or situation;	KS2	
		KS1	
		KS3	
3	Discover, select, understand, analyse, synthesise and evaluate information from a variety of sources such as primary and secondary data, and academic, professional and trade literature;	KS5	
		KS1	
4	Communicate and present their ideas coherently, paying attention to clarity of argument and supporting evidence.	KS4	
		KS1	
		KS3	

Transferable skills and other attributes

Type of Skill	Skills development	Method of assessment
Writing skill	Lecture and Independent Learning	Individual, standard written: Student's Report
Problem solving skill	Independent learning	Individual, standard written: Student's Report

Derogations

None

Assessment: Reports

Indicative Assessment Tasks: Students have to complete a final reflective report regarding their working life experiences upon the completion of industrial training. The students should also be able to indicate their personal development and consider its value in terms of their future development.

Assessment number	Learning Outcomes to be met	Type of assessment	Weighting (%)	Duration (if exam)	Word count (or equivalent if appropriate)
1	1-4	Individual, standard written: Student's Reflection Report	100%		5000 words or equivalent

Learning and Teaching Strategies:

Hands on practice

Syllabus outline:

Students will need to prepare a report detailing their training experience, reflections and thoughts on how this will be useful for their future career development.

Indicative Bibliography:**Essential reading:**

Newman (2017) Business Communication: in person, in print, online 10ed. Cengage Learning

Rosenwasser, D & Stephen, J (2017) Writing analytically 8th Ed, Cengage Learning

Other indicative reading

Trade journals and other materials prescribed by the tutor.